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## PRIVACY POLICY

### CONFIDENTIALITY AND SECURITY

Regulvar and its affiliated companies are committed to protecting all information concerning their employees, clients, suppliers and partners.

We take all the necessary measures to ensure the protection and confidentiality of personal information, in accordance with the laws in effect, as well as the important changes concerning the protection and processing of personal information in the workplace.

### INFORMATION COLLECTED FOR TRAINING AND NEWSLETTER REGISTRATIONS

Regulvar recognizes the importance of protecting personal information.

The personal information provided to us is used solely for the purposes for which it was collected. This information is kept only as long as necessary to provide the requested services. Regulvar applies strict procedures and rules regarding the collection, management, use, retention, and destruction of personal information.

We ensure rigorous computer security, and all paper documents are subject to optimal security. All employees must comply with this policy in the performance of their duties. They are required to maintain the confidentiality of all information received.

### RESPONSIBILITY FOR THE APPLICATION OF AND COMPLIANCE WITH THE PRIVACY POLICY

In accordance with the [P-39.1 - Act respecting the protection of personal information in the private sector](#), the person responsible for the protection of personal information within Regulvar is:

Catherine Paquin  
Administrative Director  
Régulvar inc.  
Phone: 450 629-0435, extension 1042  
Email: [cpaquin@regulvar.com](mailto:cpaquin@regulvar.com)

\* Please note that these lines only stipulate the generalities of our policy governing the protection of personal information.